

To whom it may concern

Dear Sir

## Proposed Agreement for Rental at Advance Park

This letter hopefully correctly sets out the proposed agreement under which you rent some property at Advance Park.

### Description of Property Rented (Sq feet)

Unit 2d (2500)

**Total 2500 sq feet**

### Rental

£2.50 per square foot per annum paid quarterly in advance

Annually four payments of £1562.50

### Electricity

Metered and recharged by APL

### Heating Oil

n/a

### Rates

Paid Directly to Wrexham County Council

### Service Charge

£50 quarterly shared facilities

### Insurance

AEL currently insures the Buildings only, all other insurance is your responsibility. This insurance is charged to you annually on a pro rata basis charge is £525

### Proposal

If you think any of the above details are incorrect please contact me.

While in residence you will carry out material improvements to the building as detailed in your quotations, and once they are agreed as completed the sums invoiced will be contra'd against the rental invoices.

Yours sincerely,



Nathan Briggs  
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